

**CITY OF TAFT PLANNING COMMISSION  
MINUTES  
WEDNESDAY, DECEMBER 16, 2015**

**REGULAR MEETING**

**6:00 P.M.**

The December 16, 2015 Regular Meeting of the Planning Commission of the City of Taft, held in the City of Taft Council Chamber, 209 E. Kern Street, Taft CA 93268, was opened by Chairman Orrin at [6:03:41 PM](#). The Pledge of Allegiance was led by Vice Chair Jones, followed by an invocation given by Chairman Orrin.

PRESENT: Chairman Ron Orrin, Vice Chair Shannon Jones,  
Commissioners, Jerry Livingston and Robert Thompson  
Planning and Community Development Director Mark Staples  
City Attorney Jason Epperson and Recording Secretary Brenda Johns

ABSENT: Commissioner Bob Leikam

**1. CITIZEN REQUESTS/PUBLIC COMMENTS**

There were none.

**2. MINUTES**

December 2, 2015 Special Meeting.

Motion: Moved by Jones seconded by Thompson to approve Minutes as submitted.

AYES: Orrin, Jones, Livingston, Thompson  
PASSED: 4-0  
ABSENT: Leikam

**3. PLANNING COMMISSION 2016 REGULAR MEETING SCHEDULE**

Motion: Moved by Jones seconded by Livingston to **ADOPT A RESOLUTION OF THE PLANNING COMMISSION REGULAR SCHEDULE MEETING.**  
*(Resolution No. 2015-15).*

AYES: Orrin, Jones, Livingston, Thompson  
PASSED: 4-0  
ABSENT: Leikam

**4. PLANNING DEPARTMENT/PLANNING COMMISSION WORK PLAN 2016**

Director Staples presented his staff report and recommendation.

Orrin asked if the Community Revitalization Authority would receive funding from the State.

Staples stated it would not; rather it would utilize tax increment funding.

Orrin inquired if there would be funding for the modernization of the intersections. He also inquired in regards to the new Americans with Disabilities Act (ADA) standards for sidewalks.

Staples noted at this time the standards for ADA were being reviewed for clarification and would be part of the Commissions 2016 Work Plan along with the following:

- Reinstating a Downtown Specific Plan
- Setting General Design Guidelines
- Reviewing the garage sale and fencing ordinances

Livingston asked if the current Climate Action Plan was a current requirement of the State.

Staples confirmed it was not but having one in place would help with other funding.

Orrin requested to receive a daily log report from Code Enforcement for the Commission to review.

Staples informed Orrin he was currently working with Code Enforcement and Counsel, to confirm a copy of the daily report could be disclosed.

Jones and Livingston concurred a copy of the report would be helpful in clarifying the process Code Enforcement goes through when citing or noticing property owners.

#### **5. PLANNING DIRECTOR REPORT**

Staples announced the Housing Element Update 2015-2023 was approved unanimously by City Council and he received a letter from Housing and Community Development (HCD) confirming the document was approved. Staples reported he would be submitting the approved final document to HCD and wished everyone a Merry Christmas and a safe New Year.

#### **6. CITY ATTORNEY STATEMENTS**

Counsel wishes everyone a Merry Christmas and a Happy New Year.

#### **7. COMMISSIONER COMMENTS**

Jones reported:

- Sixty entries were received for the Taft Christmas Parade.
- Oildorado was a speaker at Sit & Sip; they presented the major sponsors with a shadow box containing an Oildorado 2015 belt buckle along with wooden nickels.
- The Chamber will be closed the next two weeks.

Orrin wishes everyone a Merry Christmas.

#### **8. IDENTIFICATION OF REPRESENTATIVE TO THE CITY COUNCIL**

Commissioner Thompson was selected to be the representative to the City Council on January 19, 2016.

#### **ADJOURNMENT**

With no further business to conduct it was moved by Jones, seconded by Livingston and approved unanimously, to adjourn the meeting at [7:06:48 PM](#)